

## LEGAL SECRETARY

Small Kenwood law firm specializing in real estate & corporate law seeks a secretary for attorney & legal assistant. Prior legal experience helpful but not required. Qualifications include excellent phone and technical skills, friendly demeanor, WP 5.0, shorthand & the ability to assist with the many tasks a small firm requires. Part time arrangement considered. Smoke free environment. Send resume, salary requirements & preferred work schedule to:

1601 W 22nd St, Mpls, MN  
55405-2402. Attn: Marge.  
NO AGENCIES.